

**METRO RICHMOND
LOCAL HUMAN RIGHTS COMMITTEE
Richmond Behavioral Health Authority
107 South 5th Street
June 30, 2011
11:00 am**

MINUTES

In Attendance:

Committee Members: James Wallace, Chair; Jen Spangler, Amanda Simons

Committee Members Absent: None. All Present

Staff Support: Carrie Flowers, Advocate DBHDS, Laura L. Nguyen RBHA

Affiliate Members Present: Kenneth Anderson **the New Y-CAPP**, Courtney Tyler, **Community Residences**
(Phone)

Affiliate Members Absent: None

I. Welcome/Call to Order

Mr. Wallace called the meeting to order at 11:20am.

II. Review of Minutes

Minutes of the Metro Richmond LHRC April and June meetings were reviewed and approved as written.

Public Comment: No public comments were offered.

III. Treasurers Report

Current balance is \$4,989.15. The following was dispersed on this date: Apple Spice Junction, \$55. 64, RBHA, \$2,000.00 per the MOA with the Affiliates, leaving a balance of \$2, 933.51. The remaining funds from the Affiliates were transferred to the RBHA. One Affiliate's fee is outstanding per the former Agreement /current MOA.

IV. Old Business:

- Kenneth Anderson, Community Programs Director for The New Y-Capp, , informed the LHRC that DBHDS Office of Licensure has approved a program expansion request for Y-CAPP to provide/conduct a summer Therapeutic Day Treatment Program in Chesterfield. Mr. Anderson stated that this is a summer program and if services are to continue beyond the summer that YCAPP will need to obtain a license for the services as a stand alone program. Committee members approved Y CAPP's request for the temporary program expansion under the human rights umbrella.

Executive Session

At 11:30 am A motion was introduced and properly seconded for the LHRC to go into Executive Session pursuant to Virginia Code 2.2-3711 for the protection of the privacy of individuals and their records and personal matters not related to public business, namely to review Behavioral Support Plans from Community Residences with Courtney Tyler, Behavior Analyst, via polycom conference call with the Committee members.

Return to Open Session:

Upon reconvening into open session at 11:59AM the Local Human Rights Committee certified that only public business matters lawfully exempted from statutory open meeting requirements and only public business matters identified in the motion to convene the closed session were discussed in closed session.

Roll Call: James Wallace-so certified, Amanda Simons so-certified and Jen Spangler so-certified

A motion was introduced and properly seconded for the approval of all the Behavior Intervention Plans and Reports as submitted for review.

Mr. Wallace informed Community Residences liaison after conferring with Carrie Flowers, Regional Advocate DBHDS this would be the final review conducted by the Metro Richmond LHRC as per the new Bylaws adopted in May of 2011 All ICF's are to have a committee independent of the LHRC to review Behavioral Support Plans.

V. Date, Time, Location for next meeting

August 17th, 5:30pm at the Richmond Behavioral Health Authority

VI. Adjournment at approximately 12:04